

ACADEMIC PROGRAM REVIEW

In order to maintain excellence in teaching and research, Koç University will follow a quality assurance system to review its academic programs. VPAA (Vice-President for Academic Affairs) is in charge of the Academic Review Process.

Objectives

The objective of the Academic Program Review is to assess the strengths and limitations of the program and to develop continuous improvement plans to enhance its quality. This Academic Review Process consists of a Self-Study, an external peer review, and a plan to implement the final recommendations of the Program Review Committee.

Scope of the Review

The content of the review will focus on students and alumni, educational and research goals, curriculum, faculty, facilities, institutional support and decision making processes.

Procedure

1. A time-table for the schedule of academic reviews is established by the University
2. VPAA forms the **Program Review Committee** which oversees the review process. The Program Review Committee is chaired by the Dean, and consists of two internal and one external member, and a student. The external member is expected to have experience in program review. The Dean coordinates the program review process.
3. Self-Study Report
4. External Review visit
5. External Review report
6. Report of the Program Review Committee
7. Academic Council

Self-Study

Self-Study adheres to the scope of the review process and is performed within the framework and set of guidelines provided in the Self-Study Report. The Program Review Committee writes the final Self-Study Report. Program faculty is expected to contribute to this effort, as needed.

External Review

External reviewers should be experts in their disciplines and respected members of their profession. They should be familiar with the program under review. A panel of external reviewers is recommended by the Program Review Committee. Before the visit, the external reviewers are provided with the Self-Study Report and any other information about the program, College and the University. After their campus visit, the panel sends a single report to the Program Review Committee.

Report of the Program Review Committee

The Program Review Committee reviews the external report and prepares a report that includes conclusions and recommendations for further action. The report is forwarded to VPAA to be presented to Academic Council.