

## KOÇ UNIVERSITY QUALITY COMMISSION MEETING

**MEETING DATE** : July 19, 2016  
**MEETING NUMBER** : 2  
**MEETING TIME** : 15:00  
**ATTENDEES** :

- Prof. Dr. Barış Tan, Vice President for Academic Affairs (Chair)
- Mr. Murat Halimoğlu, General Secretary (**Could not attend, Mr. Cenk Efe Bayırlı attended as representative**)
- Prof. Dr. Yaman Arkun, College of Engineering, Faculty Member (**Could not attend**)
- Prof. Dr. Mehmet Demirhan, School of Medicine, Associate Dean (**Could not attend**)
- Prof. Dr. Billur Yaltı, Law School, Faculty Member
- Assoc. Prof. Barış Coşkunuzer, College of Science, Faculty Member (**Could not attend**)
- Assist. Prof. Ilgım Veryeri Alaca, College of Social Sciences and Humanities, Faculty Member
- Assist. Prof. Ulf Nilsson, College of Administrative Sciences and Economics, Faculty Member
- Prof. Dr. Lale Büyükgönenç, School of Nursing, Dean (**Could not attend**)
- Dr. Bilgen Bilgin, Dean of Students
- Assoc. Prof. Murat Sözer, College of Engineering, Faculty Member, Office of Learning and Teaching, Director
- Yael Yahya Bali, Academic Planning and Development Director
- Mete Veyisoğlu, Academic Planning and Development Coordinator
- Serhat Arslan, Student Representative (**Could not attend**)
- Melis Özöner, Student Representative (**Could not attend**)

### AGENDA

- Discussion of the 1st Koç University Self-Assessment Report (KUSAR)
- Action Items

### DISCUSSION

- Discussion of the 1st Koç University Self-Assessment Report (KUSAR)
  - Prof. Tan stated that the 1st KUSAR reflects the university's current Quality Assurance (QA) practices as is
  - Prof. Tan stated that all academic and administrative units have QA policies in place, but each unit has its own practices as there has been no central planning so far
  - It will be the Commission's goal to consolidate these activities
  - There were no comments from the commission members on the report

## DECISIONS

- Subcommittees of the Quality Commission will be formed to facilitate the work for regular internal and external assessments. There will be three subcommittees with the following members:

### 1. Academic Program Review Sub-committee

#### i. Members:

Prof. Yaman Arkun (Chair)  
Assist. Prof. Ulf Nilsson  
Prof. Lale Ayşegül Büyükgönenç  
Prof. Mehmet Demirhan  
Assoc. Prof. Murat Sözer  
Mete Veyisoğlu  
Serhat Arslan

#### ii. Goals:

- Defining the periodic academic review process, procedures, timetable;
- Preparing the implementation plan;
- Initiating the review for selected programs

### 2. External Review Sub-committee

#### i. Members:

Prof. Billur Yaltı (Chair)  
Zuhal Zeybekoğlu  
Assist. Prof. Ilgım Alaca  
Assoc. Prof. Barış Çoşkunuzer

#### ii. Goals:

- Analyzing the requirements for European Universities Association external review for universities;
- Evaluating the feasibility of EUA accreditation for Koç University;
- Informing the QC about the EUA accreditation for determining the possible time-table for accreditation process

### 3. Quality Assurance Practices for Administrative Offices

#### i. Members:

Dr. Bilgen Bilgin (Chair)  
Murat Halimoğlu  
Murat Sözer  
Yael Bali  
Melis Özöner  
*Cihan Özsonmez*  
*Mahide Sondikme*  
*Esra Aykut*  
*Serkan Çil*

ii. Goals:

- Determining a comprehensive quality assurance system for the administrative units

- Following timeline has been determined:

July 19- October 15, 2016:

Subcommittee Meetings

October 15, 2016:

Discussion of subcommittees' recommendations

October 15, 2016-March 15, 2017:

Periodic review of selected programs

Quality improvement projects at administrative units

Preliminary EUA application preparation

2016 evaluation report preparation

April 2017:

Submission of the 2nd Self-Evaluation Report